

MR. NINAI EP R 19/3/25

DAIRY NO: 499
DATE: 19/03/25
VERIFIED BY: [Signature]

e-F.No. A-35017/1/2025-Power-Section-Sectt
अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय/SECRETARIAT

Sri Vijaya Puram dated 11th March, 2025

To

The Director,
Employment News
Ministry of information and Broadcasting
East Block-IV, Level-5
R.K.Puram, New Delhi-110066
Email:- director.employmentnews@gmail.com
Tel: 011-26107405, telfax: 011-26175516

Sub:- Advertisement of Vacancy Notice-reg.

Sir,

This is in continuation to vacancy notice published in your esteemed newspaper dated 15.02.2025 for filling up of 03 (three) post of **EXECUTIVE ENGINEER** in the Electricity Department, Andaman & Nicobar Administration, Sri Vijaya Puram in Level-11 of the Pay Matrix (Rs.67700-208700) on deputation including short term contract. The last date for submission of application is extended upto 12.04.2025 due to administrative reasons. As such, the following notice may be published in the employment news and two copies of the Employment News in which the advertisement is published may be sent to this Administration for reference and record. Necessary bill in duplicate may also sent to Secretary (Power), A&N Administration, Sri Vijaya Puram for settlement.

VACANCY NOTICE

The Andaman & Nicobar Administration proposes to fill up 03 (three) post of **EXECUTIVE ENGINEER** in the Electricity Department, Andaman & Nicobar Administration, Sri Vijaya Puram in Level-11 of the Pay Matrix (Rs.67700-208700) on deputation including short term contract. The last date for submission of application has been extended till **12.04.2025** due to administrative reasons. Eligible candidates can download the application format from the website of www.andaman.gov.in.

Yours faithfully

[Signature]
Assistant Secretary (Power)

Sri Vijaya Puram dated 30 January 2025

CIRCULAR

Sub: Filling up of 03 (three) post of Executive Engineer in Level-11 of the Pay Matrix (Rs.67700-208700) on deputation

Online application are invited to fill up 03 (three) post of **Executive Engineer in Electricity Department, Andaman & Nicobar Administration** (General Central Service Group A - Gazetted (Non-Ministerial)) in Level-11 of the Pay Matrix (Rs.67700-208700) on deputation.

Eligibility Conditions for DEPUTATION (Including short term contract)

Officers under the Central Government / State Government / Union Territories / Autonomous / Statutory Organization/ PSUs/ University / Recognized Research Institutes:-

- (A) (I) Holding analogous post on a regular basis in the parent cadre or department;
OR
(II) With 5 (Five) years regular service in post in Level-10 in the pay matrix or equivalent in the parent cadre or department.
- (B) Possessing the educational qualifications and experience prescribed as under:-
(I) Degree in Electrical / Mechanical / Electrical and Electronics Engineering from a recognized University / Institution.
(II) Five years experience in Electrical Engineering in the field of power generation, transmission and distribution.

NOTE-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.

NOTE-2: Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation (ISTC) shall exceeding 56 years as on the closing date of receipt of applications.

Regulation of pay and other terms of deputation:-

- 1. Period of deputation:-** One year in the first instance. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years.
- 2. Age limit:** The maximum age limit for appointment by transfer on deputation shall not exceed 56 years as on the closing date of receipt of applications.
- 3. Pay:-** During the period of deputation he/she will have the option either to get his/her pay fixed in the deputation post under the normal rules or to draw pay of the post held by him/her in his/her parent department plus deputation (duty) allowances in accordance with and subject to conditions, as modified from time to time and such other general or specific orders issued by the Ministry of Personnel, Public Grievances and Pension (Department of Personnel & Training), New Delhi.

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4. **Dearness Allowance:** He/she will be entitled to dearness allowance at Central Government rates.
5. **Local Allowance:-** He/she will be entitled to Special Compensatory Allowance/ISDA as admissible to the Govt. Servant of his category serving under the Andaman and Nicobar Administration.
6. **Children Education Allowance:-** During the period of deputation he/she will be eligible to claim the Children's Education Allowance from the borrowing department as laid down in DOPT's OM No. 12011/03/2008-Estt. (Allowance) dated 02.09.2008 as amended/Clarified from time to time.
7. **Joining Time Pay and Transfer TA:** He/She will be entitled to TA and Joining time both on joining the post on deputation and on reversion there from this Administration under the rules of the borrowing department to which he/she is deputed. The expenditure on this account will be borne by the borrowing department.
8. **TA for journey on duty during the period of deputation:-** This will be regulated in accordance with the Central Govt. rate.
9. **Provident Fund Benefits:** During the period of deputation he/she shall continue to subscribe to the GPF to which they are subscribing before they are placed on deputation in accordance with the rules of such fund.
10. **Extraordinary Pension Gratuity:-** He/She will be regulated in accordance with the Govt. of India, Ministry of Finance (Department of Expenditure) OM No. F.19(23)-EV(A)/64 dated 02.08.1965 as amended from time to time.
11. **Leave travel Concession:-** He/She will be entitled to leave travel concession as admissible under the Central Govt. Rules from time to time and the cost there of shall be borne by the borrowing department.
12. **Place of Duty:-** The selected officer has to function as Executive Engineer in any parts of these Islands.

In respect of the services/ matters not specified above, he/she will be governed by the rules, regulation orders etc. on the subject as are applicable from time to time to the Govt. Servant of his category serving under the Andaman and Nicobar Administration. The terms and condition mentioned above are subject to general review.

II Application alongwith Bio-data (in duplicate) in the prescribed Proforma (**Annexure-I**) of the eligible candidates whose services can be spared immediately on selection, together with the certificate from the Forwarding Authority (**in Proforma Annexure-II**) and the following documents:-

1. Integrity Certificate
2. List of major/minor penalties imposed if any, on the official during the last 10 years (if no penalty has been imposed a "Nil" certificate should be enclosed).
3. Vigilance Clearance Certificate.
4. Attested photocopies of the ACRs for the last five years (attested on each page by an officer not below the rank of the Gazetted Officer).

Applications may be forwarded to the Secretary (Power), A&N Administration, Secretariat, Sri Vijaya Puram-744101 within 7 weeks from the date of publication of this advertisement in the local newspaper. Applications not forwarded through proper channel or those received without the requisite certificates and documents will not be entertained.

III The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Assistant Secretary (Power)

Praveen
30/11/25
Praveen
30/11/25

**APPLICATION FOR THE POST OF 'EXECUTIVE ENGINEER' IN THE ELECTRICITY
DEPARTMENT, ANDAMAN AND NICOBAR ADMINISTRATION THROUGH DEPUTATION**

(BIO-DATA PROFORMA)

1.	Name and address in block letters					
2.	Office Address (with Tel. No.)					
3.	Residential Address (with Tel. No.)					
4.	Fax Number					
5.	Mobile No					
6.	Email ID					
7.	Date of Birth (in Christian era)					
8	(i) Date of entry into service					
	(ii) Date of retirement under Central/ State Government Rules					
9	Educational Qualification & other qualification and training if any					
10	Whether educational and other qualifications required for the Post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)					
		Qualification /Experience required	Qualification/ Experience possessed By the Officer			
	Essential					
	Desired					
11	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.					
12	Details of employment, in chronological Order (enclose a separate sheet, duly authenticated by your signature, if the Space below is insufficient)					
		Post held on regular basis	From	To	Pay Band and Grade Pay/ Pay Scale of the post held in regular basis	Nature of duties(in detail) highlighting experience required for the post applied for

Contd...2/-

13.	Nature of present employment, i.e regular/Adhoc/Temporary or permanent		
14.	In case the present employment is held on Deputation/contract basis please state		
	(a) Date of initial appointment		
	(b) Period of appointment on deputation/contract		
	(c) Name of the present office/ organization to which you belong		
	d) Name of the post and pay of the post held in substantive capacity in the parent organisation		
15	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
16.	Additional details about the present employment please state whether working under		
	(a) Central Government		
	(b) State Government		
	(c) Autonomous Organization		
	(d) Government undertakings		
	(e) University		
17.	Please state whether you are working in the same department and are in the feeder grade or or feeder to feeder grade		
18.	Are you in the revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised Scale		
19.	Total emoluments per month now drawn (with details)		
	Basic Pay in the PB	Grade Pay	Total Emoluments
20.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate Sheet, if the space is insufficient		
21.	Whether belong to SC/ST		
22.	Remarks		

Signature of Applicant
Full Office Address

**CERTIFICATE TO BE FURNISHED BY EMPLOYER/HEAD OF OFFICE/FORWARDING
AUTHORITY**

1. Certified that the particulars furnished by Shri/Smti..... are correct and he/she possess educational qualifications and experience mentioned in the vacancy circular.
2. Also certified that:
 - (i) There is no vigilance case pending/contemplated against him/her.
 - (ii) His/her integrity is beyond doubt.
 - (iii) His/her complete CR dossier/ACRs for the last five years duly attested (on each page) by an officer of the rank of an Under Secretary to the GoI are enclosed herewith.
 - (iv) No major/minor penalties have been imposed on him/her during the last 10 years.
 - (v) List of major/minor penalties imposed on him/her during the last 10 years is enclosed herewith.

Place:

Date:

Signature
Name and Designation
Office seal

TERMS AND CONDITIONS

1. (i) The terms and conditions of deputation shall clearly lay down not only period of deputation as per the Recruitment Rules for the post or as approved by the competent authority but also the date of relieving of the deputationist no further orders for relieving the officer will be necessary;
 - (ii) The deputationist officer including those who are presently on deputation would be deemed to have been relieved on the date of expiry of the deputation period unless the competent authority has with requisite approvals, extended the period of deputation, in writing, prior to the date of its expiry. It will be the responsibility of the immediate superior officer to ensure that the deputationist does not overstay. In cases, where officers are on deputation on the date of issue of these orders and the normal tenures are getting over in a period of six months, the concerned officers/ organizations may be allowed an extension of not more than one month, on a case to case basis with the approval of the DOPT.
 - (iii) That in the event of the officer overstaying for any reason whatsoever, he is liable to disciplinary action and other adverse civil/service consequences which would include that the period of unauthorized overstay shall not count against service for the purpose of pension and any increment due during the period of unauthorized over pay shall be deferred, with cumulative effect, till the date on which he rejoins his parent cadre.
2. Written consent of the officer concerned shall be taken to the terms and conditions of deputation (inclusive of the conditions in Para 1 *ibid*) before the deputation orders are issued. The contents of these instructions will be conveyed to all officers presently on deputation for information/compliance.
 - 3 These instructions will apply to all deputationists including state government officers/all India services officers joining central government posts on deputation and to officers proceeding on deputation to state government/autonomous & statutory institutions/foreign bodies, etc.
 4. If the borrowing organizations would like a relaxation from these terms, they should obtain approval of DOPT to it, prior to the start of deputation.

Dai 30/1/25
Assistant Secretary (Power)

[Signature]
30/1/25


DUTIES AND RESPONSIBILITIES OF EXECUTIVE ENGINEER

A Divisional office under the charge of an Executive Engineer, is an executive unit directly concerned with execution of works through the Assistant Engineers. They are directly connected with the Power Generation, Transmission & Distribution system in their respective areas. They are responsible for the implementation of plan schemes and O&M of Power Generation and T&D network including revenue realization from the consumers of the department. They are Drawing & Disbursing officers and are Head of Office. They are directly responsible for proper upkeep of the works accounts and implementation of the terms of contract entered into with various firms/organization viz. contractors and suppliers.

They have to co-ordinate the working of all the Sub-Divisions according to location and workload of the works under their charge to maintain uninterrupted and quality power supply to all consumers. They have to advise his subordinates in technical as well as in administrative matters. They should ensure the internal security of the men and Govt. property within his/her division. They should personally supervise over the expenditure of Plan and Non-Plan works and furnish report to his superiors from time to time. They should exercise the financial & technical powers for various works as per the delegated powers by the Admn. They are responsible for reporting and reviewing of Annual Confidential Report for the staff under his division every year.

They are to be fully conversant with the Electricity Act,2003, IE Rules, GFR, Delegation of Financial Powers, Leave rules, Income Tax Act, Factory Act, Industrial Act, Petroleum Act, etc. They have to make surprise checks of atleast 10% consumer premises. They have to check the economy of the Department while executing works and as well as in Revenue realization to minimize losses.

The Executive Engineer being the Divisional Officer is also responsible for correct compilation of the works of Accounts of the Division. The Divisional Officer is primarily responsible for furnishing timely information in cases of excess time/cost overrun of the estimated costs of the work under his charge. They are responsible for proper measures to be taken to preserve the electrical/mechanical system in good condition and prevent losses in the power supply systems. Unlike the Circle Office the Divisional Office has to deal with different works related to execution of Plan & Non-Plan works, Administration, Accounts and Technical matters, and also to submit the information/reports to the Superintending Engineer within the time frame or well in advance for onward submission to higher authorities.


Assistant Secretary (Power)
