



Andaman and Nicobar Islands Integrated Development Corporation Limited
(ANIIDCO)

Applications invited for engagement of Consultant

ANIIDCO proposes to engage experts as Consultants to assist ANIIDCO/Andaman and Nicobar Administration in pursuing various projects being implemented under the guidance of Govt. of India on full time basis. The details of consultants to be engaged and other terms and conditions are as under:

Consultants

Consultants will work as day-to-day project managers/coordinators for different components / aspects of PDC projects / initiatives assigned to them and will report to Executive Director (Projects) through General Manager (Projects) as per project requirements. They will independently manage these tasks / components and coordinate / work with Young Professionals to achieve the highest quality standards.

Within their domain expertise and as per works assigned, he/she will be responsible for:

- Providing design / planning / engineering / legal / project management / technical support for PDC projects / initiatives in accordance with all applicable best practices and guidelines, laws, rules, and regulations.
- Preparing / analysing existing situation assessments and other technical reports and studies, as required.
- Preparing and reviewing documents and designs, schedules and work programs as needed to identify lags and issues for timely completion of projects.
- Managing and maintaining record of all reports, documents, and other relevant information.
- Developing ideas / concepts / strategies etc.
- Preparing new project proposals, TORs (Terms of Reference)/Scope of Services under the guidance of Sr. Consultants.
- Performing other related duties as required.

Consultants will demonstrate the following skills:

- Ability to work collaboratively with multi-disciplinary technical teams within and outside the PDC.
- Strong design / planning / engineering / legal skills, as per their domain expertise.
- Professional training courses and any other skills considered relevant for the position will be considered an added advantage.
- Demonstrated and strong analytical ability.
- Demonstrated ability to achieve successful and timely outcomes while being well presented.
- Mature and comfortable in dealings with senior management, clients, and other stakeholders
- High level of integrity and dependability with a strong sense of urgency and result orientation
- Excellent verbal and written communication skills.
- Knowledge of relevant software and tools as per their domain expertise.

Sl.No	Expert	Essential Qualification	Experience
1.	Urban Planner – 1 no. (minimum 10 years experience)	Master's degree in Urban Planning	Post qualification experience in statutory plans and DCRs, master/area/urban planning projects, township/tourism projects, Town Planning Schemes/layout plans, DPRs, business plans and feasibility studies with integrated land use and infrastructure planning Proficiency in Government policies, acts, frameworks, schemes/programs related to urban development, multistakeholder management and

			<p>expertise in report writing and with excellent communication skills.</p> <p>Must be proficient in ArcGIS, AutoCAD, MS Office, etc. An exceptional portfolio representing recent work is required to be presented during the interview. Substantial post qualification experience will be preferred. Work experience of projects in hilly terrain will be an advantage.</p>
2.	Infrastructure specialist – 1 no. (minimum 10 years experience)	Bachelors degree in civil engineering and Master's degree in Environmental/structural / and/ or equivalent	<p>Post qualification experience in planning, designing, DPRs and coordinating physical infrastructure projects for large areas/township/tourism projects including roads/water supply/Rainwater Harvesting/sewerage/Drainage/Climate Change/Power/ICT/etc. infrastructure.</p> <p>Proven experience of supervising and managing large scale infrastructure projects including reviewing detail engineering designs. Designing of infrastructure and hydraulic modeling by using design software will be preferred.</p> <p>Must be proficient in AutoCAD, Primavera, MS Project etc. and Substantial post qualification experience will be preferred. Work experience of projects in hilly terrain will be an advantage.</p>
3.	Legal Expert – 1 nos. (minimum 10 years experience)	Bachelor's degree in Law or equivalent	Post qualification experience in legal advisory for PPP Projects in Hostility real estate, township development, etc.

1. Experience, Age and Remuneration

Name of the Position	Experience in Years	Upper Age (limit)	Remuneration (Rs.)
Consultant (Full Time)	Minimum 10 years	50 years	1,25,000 – 2,90,000

2. TA/DA

Position	Mode of Journey and reimbursement of hotel, taxi and food bills
Consultant	As applicable for pay level and pay matrix - 12 and 13

3. Housing Allowance

10% of the monthly remuneration

4. Conveyance Allowance

Rs. 10,000/- per month

5. Visit to Hometown in Mainland

Twice in a year by air as per entitlement

6. Leave

Consultant shall be entitled to leave at the rate of 1.5 days of each completed month with no accumulation of leave beyond a calendar year on pro-rata basis.

7. Period

Consultant will be engaged for a fixed period of three years which can be extended by one year at a time upto a maximum tenure of five years for providing high quality services on specific projects as per requirement of the verticals.

8. Place of Posting

Consultants shall be posted in Sri Vijaya Puram, however, depending on requirement they will be required to visit any part of A & N Islands.

9. Other terms and conditions

- i. The candidates who fulfill the requisite conditions mentioned above are required to submit application in the provided format alongwith copies of Biodata, self-attested copies of educational qualification (Degree certificate/ provisional certificate) and experience certificate and two copies of passport size photographs to **the General Manager (P&A), ANIIDCO Ltd., Vikas Bhawan, P.B. No. 180, Sri Vijaya Puram (or) may be mailed to aniidco@gmail.com on or before 10/03/2025.**
- ii. Crucial date for determining the age and other eligibility conditions like education qualification and experience etc. shall be the last date prescribed for receipt of application.
- iii. Only post qualification experience shall be considered.
- iv. Teaching/Part Time/Intern shall not be considered as experience.
- v. Self employed/freelancing shall be considered as experience based on documentary proof of work done
- vi. The date, time and venue for the interview will be intimated in due course.
- vii. The number of positions/posts for Consultant are subject to change as decided by the Corporation.
- viii. The Corporation reserved the right to shortlist the candidates having higher qualification and experience and only shortlisted candidates will be called for interview.
- ix. Further, the Corporation reserves the right to withdraw/cancel the selection process at any stage.
- x. The vacancy notice and the format can be downloaded from the vacancy link of website www.andaman.gov.in and <https://aniidco.and.nic.in>

General Manager (P&A), ANIIDCO

FORMAT OF APPLICATION

To

The General Manager (P&A),
ANIIDCO Ltd.
Vikas Bhawan,
Post Box No. 180
Sri Vijaya Puram – 744101
A&N Islands.

Paste here a
recent Pass
port size
photograph

Application for the post of _____

1.	Name of candidate (in block letter)							
2.	Father/Husband's name				3. Male/Female			
4.	Date of birth (in Christian era) (As per 10 th pass certificate)				5. Age as on 10.03.2025			
6.	Educational qualifications <i>Note: Self attested copies of marksheets and certificates for Educational qualifications must be submitted alongwith application</i>	Qualification	Subject	Board	Marks obtained	Percentage obtained		
		10 th						
		12 th						
		Diploma						
		Degree						
		Post Graduation						
		Any other Degree/ Certificate						
7.	Details of experience in chronological order <i>Note: Self attested copies of experience certificate issued by employer must be submitted alongwith application. (Enclose a separate sheet duly authenticated/signed by you, if the space provided is insufficient)</i>	Name of the Office/ Organization	Post Held	From	To	Period	Pay Scale (Revised & Pre-revise)	Nature of duties and responsibilities
8.	Nature of present employment	Permanent/Contract/Ad-hoc						
9.	In case the present employment is held on deputation basis please state	i. The date of initial appointment : ii. Period of appointment on deputation : iii. Name of the parent office/organization to which you belong :						
10.	Additional details about present employment please state whether working under	Central Government/State Government/A&N Administration/Autonomous Organizations/ Government Undertakings/Universities.						
11.	Present postal address with telephone number & E-mail ID							
12.	Permanent address							
13.	Nationality				14. Aadhaar No.			
15.	Additional information, if any, which you would like to mention in support of your suitability for the post. (Enclose a separate sheet, if the space is insufficient)							

DECLARATION

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being false or incorrect or ineligibility being found before or after the selection, my candidature is liable for cancellation.

Place:

Date:

Name & Signature of Candidate