

F. No. 42-898/2023-TR
अंडमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय/ SECRETARIAT

श्री विजया पुरम/Sri Vijaya Puram
दिनांक/ dated Feburay, 2025

To,

The Executive Officer,
SOVTECH,
DBRAIT Campus,
Sri Vijaya Puram.

**Sub: - Uploading of Vacancy Circular in the
Administration's Official website - Regarding.**

Sir,

I am directed to say that the Andaman & Nicobar Administration proposes to fill up one post of **“Deputy Director (Shipping Services)”** (Group ‘A’ Gazetted) in the Pay Matrix (Rs.67700 – 208700) Pay Level – 11, in the Directorate of Shipping Services, under Andaman & Nicobar Administration on deputation basis for a period of three (03) years. As per the Vacancy Circular, the applications are to be forwarded to the **Secretary (Shipping), A&N Administration, Sri Vijaya Puram within 45 (forty five) days from the date of publication of the Vacancy Notice in Employment News/Rozgar Samachar.**

Hence, it is requested that the above Vacancy Circular may be uploaded in the official website www.andaman.gov.in and retained in the official website for 45 days from the date of publication of the vacancy notice in Employment News/Rozgar Samachar. A soft copy of the Vacancy Circular has been e-mailed for further necessary action.

Yours faithfully,

Encl: A/A

उप सचिव(नौवहन)
Deputy Secretary (Shipping)

VACANCY NOTICE

The Andaman & Nicobar Administration propose to fill up one vacant post of “Deputy Director (Shipping Services)” (Group “A” Gazetted) in the Pay Matrix (Rs.67700 – 208700) Pay Level – 11, in the Directorate of Shipping Services under Andaman & Nicobar Administration on deputation basis for a period of 03 (three) years.

The eligibility criteria and terms and conditions are available in the website www.andaman.gov.in

रिक्ति सूचना

अण्डमान तथा निकोबार प्रशासन द्वारा प्रशासन के अधीन पत्तन प्रबंधन बोर्ड में "उप निदेशक (शिपिंग सेवा)" (वर्ग 'क' राजपत्रित) के एक पद, जो कि 7 वें वेतन आयोग के तहत वेतन मैट्रिक्स रू. 67700 - 208700 के वेतन स्तर -11 का है, को 03 (तीन) वर्ष की अवधि के लिए प्रतिनियुक्ति पर भरने का प्रस्ताव है।

इस पद से संबंधित पात्रता की मानदण्ड तथा निबंधन एवं शर्तें वेबसाइट www.andaman.gov.in पर उपलब्ध है।

F. No. 42-898/2023-TR
अंडमानतथानिकोबारप्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय/ SECRETARIAT

पोर्टब्लेयर/ Port Blair

दिनांक/ dated 20th February 2025

To,

1. The Secretary to Government of India, Ministry of Ports, Shipping & Waterways, Transport Bhawan, 1, Parliament Street, New Delhi – 110 001.
2. The Secretary to Government of India, Ministry of Personnel, Public Grievances, Pension (Department of Personnel & Training), New Delhi.
3. The Director of Personnel, Integrated Headquarters Ministry of Defence (Navy), New Delhi – 110 011.
4. The Chairman of Major Port Trusts (Chennai, Kolkata Visakhapatnam, Tuticorin, Ennore, Mangalore, Mumbai, Goa, Cochin, Paradeep and Kandla).
5. The Chairman & Managing Director of all Public Sector Undertakings/Semi-Governmental Organizations.
6. The Managing Director, Dredging Corporation of India Ltd., Visakhapatnam.
7. The Chairman & Managing Director, SCI Ltd., 245 Madame Cama Road, Mumbai.
8. The Chief Secretaries of all States/UTs (except A&N Islands).
9. The Commander-in-Chief, Andaman and Nicobar Command, Port Blair.
10. The Director General Coast Guard, Headquarters Coast Guard, National Stadium Complex, New Delhi.
11. The Director General of Shipping, 9th Floor, Beta Building, i-Think Techno Campus, Kanjurmarg (East), Mumbai – 400 042.
12. The Inspector General of Coast Guard, Headquarters, Coast Guard Region (A&N), Port Blair.
13. The Bureau of Public Enterprises, New Delhi. All Central Government Ministries/Departments.
14. The Secretary (Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi.
15. The Director General (Resettlement), Ministry of Defence, West Block Sector-V, R.K. Puram, New Delhi

CIRCULAR

Sub: - Filling up of one post of “**Deputy Director (Shipping Services)**” in the Directorate of Shipping Services under Andaman & Nicobar Administration **on deputation basis** for a period of Three (03) years.

Applications are invited to fill up one post of **Deputy Director (Shipping Services)**, Group ‘A’ Gazetted (Non-Ministerial) in the Pay Matrix (₹ 67700-208700) Pay Level - 11 in the Directorate of Shipping Services under Andaman & Nicobar Administration on deputation basis for a period of three (03) years.

1. Eligibility Conditions:-

1) Officers not below the rank of Lieutenant in the Indian Navy having sea or command experience.

OR

2) Officers working under the Central/States Govts./U.Ts/Public Sector Undertaking/Statutory Bodies and Autonomous Organization.

(A) (i) holding analogous posts on regular in the parent cadre; or

(ii) with Five (5) years service in the grade rendered after appointment thereto on regular basis in the Pay Matrix (₹ 53100-167800) Pay Level - 09 revised or equivalent in parent cadre/department; **OR**

(iii) with Six (6) years service in the grade rendered after appointment thereto on regular basis in the Pay Matrix (₹ 47600-151100) Pay Level - 08 revised or equivalent in parent cadre/department; or

(iv) with Seven (7) years service in the grade rendered after appointment thereto on regular basis in the Pay Matrix (₹ 44900-142400) Pay Level - 07 revised or equivalent in parent cadre/department.

2) The application / Bio-data of the eligible officers willing to serve on deputation in the format at Annexure-A, duly signed by the applicant and certified by the Head of Office/Employer may be forwarded to **The Secretary (Shipping), A&N Administration, Port Blair – 744101** within 45 days positively from the date of publication of this vacancy notice in the Employment News. The applications should accompany the following:

- i. Complete and up to-date ACRs/APARs for the last 05 years. In case of photocopies of ACRs/APARs, it should be attested in each page by an Officer not below the rank of Under Secretary or equivalent.
- ii. Vigilance Clearance

- iii. Cadre Clearance
- iv. Integrity Certificate
- v. Certificate regarding imposition of major/minor penalties during last 10 years.
- vi. No Objection Certificate from the employer regarding proposed deputation of official, and forwarding of application for deputation through proper channel to A&N Administration.

3) Applications, complete in all respect may be sent at the above given address within 45 days from the date of publication of the vacancy notice in Employment News. Candidates who apply to the post will not be allowed to withdraw subsequently. Applications of those officers against whom disciplinary/vigilance cases are pending or being contemplated need not be forwarded. Incomplete application, advance copy of applications or applications received after the due date and the applications not accompanied by the above documents will not be entertained.

4) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not to exceed 04 (four) years. The maximum age limit for appointment on deputation (ISTC) shall be, not exceeding 56 years as on the closing date of the receipt of application.

5) The pay of Officers/Officials, selected for appointment on deputation basis will be regulated in terms of the Department of Personnel & Training's orders contained in their OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 and amended time to time.

6) The duly filled in applications may be email to the undersigned at shipasstsecy138@gmail.com.

Note: *For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2016 (the date from which the revised pay structure based on the 7th CPC recommendation has been extended) shall be deemed to be service rendered in the corresponding level in the Pay Matrix extended based on the recommendation of the pay commission.*

उप सचिव(नौवहन)
Deputy Secretary (Shipping)

BIO-DATA PROFORMA

1.	Name and Address in BLOCK letters	
2.	Office Address (with Tel. No.)	
3.	Residential Address (with Tel. No.)	
4.	Fax No.	
5.	Mobile No.	
6.	Email ID	
7.	Date of Birth (in Christian Era) Copy attached)	
8.	Date of Retirement under central Govt./ State Govt./Union Territories/ PSU /Recognized research Institution/University/Semi-Government/ Statuary organization/Autonomous bodies under the rules applicable to the candidates.	
9.	Educational and other qualifications and training, if any (Self-attested copy attached)	
10.	Whether Educational and other Qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
	Qualifications/ experience required	Qualifications/ experience possessed by the

		Officer	
	Essential		
	Desired		
11.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post		

12. Details of service, in chronological order (starting from entry in service other than private service). Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution/ Organization	Post held	Period of Service		Scale of pay	Basic Pay	Nature of duties
		From	To			

13.	Name of the present employment, i.e. regular/adhoc/temporary or permanent	
14.	In case the present employment is held on deputation/ contact basis, please state. a. The date of initial appointment b. Period of appointment on deputation/contract. c. Name of parent office/organization to which you belong	
15.	Additional details about present employment please state whether working under- <i>Central Govt./ State Govt./ Union Territory/ Public Sector Undertaking/Recognized research Institution/University/ Semi-Government/</i>	

	<i>Statuary organization/ Autonomous body</i>	
16.	Are you in revised scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
17.	Total emoluments per month now drawn.	
18.	Additional information, if any, which you like to mention in support of your suitability for the post (enclose a separate sheet if the space is insufficient).	
19.	Whether belonging to SC/ST/OBC	
20.	Remarks.	

Date:
CANDIDATE

SIGNATURE OF

Full Office Address

COUNTERSIGNED
(Employer with Seal)

**CERTIFICATE TO BE FURNISHED BY EMPLOYER/HEAD
OF OFFICE/FORWARDING AUTHORITY**

1. Certified that the particulars furnished by Shri/Smti/Ms are correct and he/she possess educational qualifications and experience mentioned in the vacancy circular.
2. Also certified that :-
 - i. There is no vigilance case pending/contemplated against him/her.
 - ii. His/her integrity is beyond doubt.

- iii. His/her complete CR dossier/ACRs/APARs for the last five years duly attested (on each page) are enclosed herewith.
- iv. No major/minor penalties have been imposed on him/her during the last 10 years.
- v. List of major/minor penalties imposed on him/her during the last 10 years is enclosed herewith.

F. No. 42-898/2023-TR
अंडमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय/ SECRETARIAT

श्री विजया पुरम/Sri Vijaya Puram
दिनांक/ dated February 2025

To,

The Director,
Employment News
Ministry of Information and Broadcasting
East Block-IV, Level-5
R.K Puram, New Delhi-110066.
[e-mail- enewsadvn@yahoo.com](mailto:enewsadvn@yahoo.com)
Tel:011-26107405.

Sub: - Publishing of Vacancy Circular for the post of **Deputy Director (Shipping Services)**, in Directorate of Shipping Services, A&N Administration– Regarding.

Sir,

I am directed to say that the following Vacancy Notice may be published in the Employment Newspaper at the earliest and a copy of the publication may be made available to the A&N Administration for reference and record. The advertisement bill in duplicate may be sent to the Secretary (Shipping), A&N Administration, Sri Vijaya Puram for settlement.

VACANCY NOTICE

The Andaman & Nicobar Administration propose to fill up one post of “Deputy Director (Shipping Services)”, (Group ‘A’ Gazetted) in the Pay Matrix (Rs.67700 – 208700) Pay Level – 11, in the Directorate of Shipping Services, under Andaman & Nicobar Administration on deputation basis for a period of three (03) years.

The eligibility criteria and other terms and conditions are available in the website www.andaman.gov.in.

Yours faithfully,

Encl: A/A

उप सचिव) नौवहन(
Deputy Secretary (Shipping)

Copy to:

1. The Under Secretary to Government of India, Ministry of Ports, Shipping & Waterways, Transport Bhawan, 1, Parliament Street, New Delhi-1100011 with the request to circulate all relevant officers for wider publicity.
2. The Sr. Correspondent, IP Division, Dte. of Information and Publicity, Sri Vijaya Puram with the request to publish the above Vacancy Notice in the Daily Telegram & Dweep Samachar for one day.
3. The Chief Editor, Daily Telegram, Govt. Press, Sri Vijaya Puram for publication of the above Vacancy Notice in the Daily Telegram for one day.
4. The Mukhya Sampadak, Dweep Samachar, Govt. Press, Sri Vijaya Puram for publication of the above Vacancy Notice in newspaper for one day.
5. The Manager, Govt. Press, Sri Vijaya Puram for necessary action.
6. The Director of Directorate of Shipping Services, A&N Islands for information.

उप सचिव) नौवहन(
Deputy Secretary (Shipping)

CIRCULAR

Sub: - Filling up of one post of “**Deputy Director (Shipping Services)**” in the Directorate of Shipping Services under Andaman & Nicobar Administration **on deputation basis** for a period of Three (03) years.

Applications are invited to fill up one post of **Deputy Director (Shipping Services)**, Group ‘A’ Gazetted (Non-Ministerial) in the Pay Matrix (₹ 67700-208700) Pay Level - 11 in the Directorate of Shipping Services under Andaman & Nicobar Administration on deputation basis for a period of three (03) years.

2. Eligibility Conditions:-

1) Officers not below the rank of Lieutenant in the Indian Navy having sea or command experience.

OR

2) Officers working under the Central/States Govts./U.Ts/Public Sector Undertaking/Statutory Bodies and Autonomous Organization.

(A) (i) holding analogous posts on regular in the parent cadre; or

(ii) with Five (5) years service in the grade rendered after appointment thereto on regular basis in the Pay Matrix (₹ 53100-167800) Pay Level - 09 revised or equivalent in parent cadre/department; **OR**

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- viii. Vigilance Clearance

- ix. Cadre Clearance
- x. Integrity Certificate
- xi. Certificate regarding imposition of major/minor penalties during last 10 years.
- xii. No Objection Certificate from the employer regarding proposed deputation of official, and forwarding of application for deputation through proper channel to A&N Administration.

3) Applications, complete in all respect may be sent at the above given address within 45 days from the date of publication of the vacancy notice in Employment News. Candidates who apply to the post will not be allowed to withdraw subsequently. Applications of those officers against whom disciplinary/vigilance cases are pending or being contemplated need not be forwarded. Incomplete application, advance copy of applications or applications received after the due date and the applications not accompanied by the above documents will not be entertained.

4) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not to exceed 04 (four) years. The maximum age limit for appointment on deputation (ISTC) shall be, not exceeding 56 years as on the closing date of the receipt of application.

5) The pay of Officers/Officials, selected for appointment on deputation basis will be regulated in terms of the Department of Personnel & Training's orders contained in their OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 and amended time to time.

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Deputy Secretary (Shipping)

BIO-DATA PROFORMA

1.	Name and Address in BLOCK letters	
2.	Office Address (with Tel. No.)	
3.	Residential Address (with Tel. No.)	
4.	Fax No.	
5.	Mobile No.	
6.	Email ID	
7.	Date of Birth (in Christian Era) Copy attached)	
8.	Date of Retirement under central Govt./ State Govt./Union Territories/ PSU /Recognized research Institution/University/Semi-Government/ Statuary organization/Autonomous bodies under the rules applicable to the candidates.	
9.	Educational and other qualifications and training, if any (Self-attested copy attached)	
10.	Whether Educational and other Qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	

	Qualifications/ experience required	Qualifications/ experience possessed by the Officer	
Essential			
Desired			
11.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post		

12. Details of service, in chronological order (starting from entry in service other than private service). Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution/ Organization	Post held	Period of Service		Scale of pay	Basic Pay	Nature of duties
		From	To			

13.	Name of the present employment, i.e. regular/adhoc/temporary or permanent	
14.	<p>In case the present employment is held on deputation/ contract basis, please state.</p> <p>d. The date of initial appointment</p> <p>e. Period of appointment on deputation/contract.</p> <p>f. Name of parent office/organization to which you belong</p>	

15.	<p>Additional details about present employment please state whether working under-</p> <p><i>Central Govt./ State Govt./ Union Territory/ Public Sector Undertaking/Recognized research Institution/University/ Semi-Government/ Statuary organization/ Autonomous body</i></p>	
16.	<p>Are you in revised scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.</p>	
17.	<p>Total emoluments per month now drawn.</p>	
18.	<p>Additional information, if any, which you like to mention in support of your suitability for the post (enclose a separate sheet if the space is insufficient).</p>	
19.	<p>Whether belonging to SC/ST/OBC</p>	
20.	<p>Remarks.</p>	

Date:
CANDIDATE

SIGNATURE OF

Full Office Address

COUNTERSIGNED
(Employer with Seal)

**CERTIFICATE TO BE FURNISHED BY EMPLOYER/HEAD
OF OFFICE/FORWARDING AUTHORITY**

1. Certified that the particulars furnished by Shri/Smti/Ms are correct and he/she possess educational qualifications and experience mentioned in the vacancy circular.
2. Also certified that :-
 - i. There is no vigilance case pending/contemplated against him/her.
 - ii. His/her integrity is beyond doubt.
 - iii. His/her complete CR dossier/ACRs/APARs for the last five years duly attested (on each page) are enclosed herewith.
 - iv. No major/minor penalties have been imposed on him/her during the last 10 years.
 - v. List of major/minor penalties imposed on him/her during the last 10 years is enclosed herewith.